

TERMS AND CONDITIONS – PAM 2025



1. Registration

The registration fee includes:

- Access to all scientific sessions and the technical exhibition area;
- Official congress documentation;
- Digital attendance certificate;
- Coffee breaks and lunches on event days.

Registrations must be made online through the official event website, any queries should be sent by email to pam@the.pt. All registrations will be processed in order of arrival and will only be confirmed upon full payment.

2. Accommodation

THE – The House of Events can assist with accommodation reservations for PAM 2025 participants. Reservations can be made through the registration form and will be processed based on the availability of partner hotels.

2.1. Payment Conditions

- 50% of the total amount upon confirmation of the reservation (if made more than 90 days before check-in);
- 75% of the total amount up to 60 days before arrival;
- 100% of the total amount up to 30 days before arrival.

Reservations made after October 11, 2025, must be paid in full at the time of booking.

The municipal tourist tax in Porto is not included in the accommodation rates and will be charged directly by the hotel at check-out (€3/night/person, up to a maximum of 7 consecutive nights).

3. Confirmation of Registrations and Services

No registration or reservation will be considered valid without payment. A confirmation email will be sent upon receipt of payment. Services such as courses or accommodation are subject to availability and will only be confirmed upon full payment.

If payment is not received within the specified period, the registration will be automatically suspended without guarantee of availability.

4. Cancellations and Refunds

4.1. Event Registration

- Cancellations until September 11, 2025: full refund, minus an administrative fee of €20 and any applicable bank charges.
- Cancellations between September 11 and October 11, 2025: 50% refund of the paid amount, minus the €20 administrative fee and any bank charges.
- Cancellations after October 11, 2025: no refund will be issued.

4.2. Accommodation

- Free cancellation of up to 20% of the total reserved block up to 90 days before arrival.
- Free cancellation of up to 15% of the total reserved block between 60 and 30 days before arrival.
- Cancellations below these percentages or within 30 days prior to arrival will result in the full charge of the reserved stay.
- No-show, late check-in, or early check-out: the total stay amount will be charged with no refund.

All cancellation requests must be submitted in writing to pam@the.pt and will only be processed after the event.

5. Changes and Substitutions

Participant substitutions can be made free of charge until the event starts. After that, any changes at the on-site registration desk will incur an administrative fee of €15 per change.

Changes in the paying entity of already settled services may be requested but will be subject to an administrative fee of €30.

6. Participant Responsibilities

Participants are responsible for ensuring they meet all necessary requirements to attend the event, including visas, vaccinations, and other mandatory documents if applicable.

The organization is not responsible for individual logistical issues, such as flight cancellations or lost luggage.

7. Important Deadlines

Online registration closes: November 4, 2025.

For corporate registration packages, participant details must be submitted by October 11, 2025.

8. Certificates

Certificates will be sent exclusively in digital format after the event.

9. Liability Disclaimer

The organizers assume no responsibility for personal accidents, loss, or damage to participants' property during the event.

10. Image Usage and Publicity Rights

By attending PAM 2025, participants agree to the use of their images for photographs and videos taken during the event.

11. Force Majeure and Event Cancellation by the Organization

In case of force majeure, the organizers reserve the right to cancel or postpone the event without obligation to issue a full refund.

12. Safety and Health Regulations

All applicable health and safety guidelines in effect at the time of the event will be followed.

13. Rules for Exhibitors and Sponsors

Exhibitors must comply with deadlines and conditions set by the organization. Any installations outside the established standards must be pre-approved.

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